

Peninsula Primary School - Board Agenda

February 2024

Item	Led By	Time	Strategic Goal / Policy Reference
Whakatauki / Karakia	Katy		
1. Administration		10	
1.1 Present	Brenda		
1.2 Apologies	Brenda		
1.3 Declaration of conflict of interest	Brenda		
1.4 Matters arising			
1.5 Send board hours to Monique	Monique		
1.6 Speaking rights			
1.7 Sign of e-resolution			
1.8 Confirmation of Past minutes			
1.9 Correspondence			
2. Additional Administration		20	
Elect Presiding Member	Brenda		
Review board delegations			
conflict of interest register & code of conduct reviewed at E O Last year			
Review board work plan			
3. Discussions		30	
Strategic Planning – review plan / annual implementation plan			To be published on 1 March on website and actively shared with community
Legislative change – Phones away for the Day			
National Curriculum – 10 hours literacy / 5 hours maths in ‘typical’ week			
4. Board Work Plan		20	
Check in with Principal PGC			
Board self review (allocations)	Katy		
5. Monitoring		30	
3.1 Principal’s Report	Brenda		General, H&S, OoZ, Property, “phones away for the day”
3.2 Finance Report	Brenda		Approve Budget for the year
3.2a Supplier Invoice			
6. Any other business?		10	
Live learning events / online courses - NZSTA			
Invite to next meeting?			
Board newsletter? Intro to team?			
7. Meeting Closure			
6.1 Identify agenda items for next meeting	Katy		
6.2 Preparation for next meeting			
NEXT MEETING DATE:			TBC – likely 28 March (day before Good Friday though??)

Closing Karakia

Katy